



Wednesday, December 19, 2018
Board of Supervisors Regular Meeting 5:00 P.M.

Regular Meeting

1. Opening of Meeting

Subject	1.1 Adoption of Agenda
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	1. Opening of Meeting
Type	Action
Recommended Action	Motion to adopt agenda

2. Public Comment

Subject	2.1 Public Comment Rules
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	2. Public Comment
Type	Information

3. Consideration of Minutes

Subject	3.1 November 14, 2018 Meeting Minutes
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	3. Consideration of Minutes
Type	Minutes

Number of Attachments & Description: 1 - November 14, 2018 Meeting Minutes

File Attachments 2018.11.14 BOS Minutes.pdf (420 KB)

4. Recognitions

5. Consent Agenda

Subject	5.1 Approval of Consent Agenda
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	5. Consent Agenda
Type	Action (Consent)
Recommended Action	Motion to approve Consent Agenda Items

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.2 Consider scheduling a public hearing for review and renewal of the Joynes Neck Agricultural Forestal District (AFD) Ordinance
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	5. Consent Agenda

Staff Recommendation: Staff recommends award to the high bidder, Long Farms.

File Attachments
[IFB715 10 Bid Summary.pdf \(16 KB\)](#)

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Subject	5.5 Consider scheduling a public hearing regarding appropriating school division encumbrances still open at the end of FY18 into the current fiscal year and appropriating funding to create a FY19 School Division Budget Contingency both in accordance with approved County fiscal policy FP1005
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	5. Consent Agenda
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,141,160.00
Budgeted	No
Budget Source	Unspent FY18 school division local funding of which \$931,156 is classified as assigned fund balance in the general fund and \$210,004 classified as unassigned fund balance in the School Fund
Recommended Action	Authorize staff to schedule a public hearing on January 16th regarding this budget amendment.

Key Points: The provisions of County Fiscal Policy FP1005 govern how unexpended local funds of the School Division available at the end of the fiscal year shall be apportioned in the ensuing fiscal year. At the close of fiscal year 2018, there remained \$1,141,160 in unexpended school division local funds. Pursuant to policy, these funds are to be appropriated in FY19 as follows:

1. To fund school division encumbrances remaining open at 6/30/2018 (\$931,156)
2. To establish a School Budget Contingency (\$210,004). Note that the County's policy allows for a contingency in an amount not to exceed 1.25% of the adopted FY19 School Budget. This equates to \$631,666 however only \$210,004 was available at 6/30/2018. The remaining funding necessary to bring the School Contingency to the full 1.25% will be appropriated in future fiscal years providing funding is available.

Because the FY19 budget amendment associated with this action exceeds 1% of the County's currently adopted budget, the Code of Virginia § 15.2-2507 requires a public hearing to be advertised and held prior to adoption.

Contact: Mike Mason, CPA, County Administrator

Number of Attachments & Description: 1-County Policy FP1005

File Attachments
[FP1005-School Budget Contingency and Unexpended School Local Appropriation Policy.pdf \(138 KB\)](#)

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Subject	5.6 Consider sending a letter to Governor Northam advocating that the Cost of Competing Adjustment (COCA) currently provided to 18 other School Divisions in Virginia be provided to Accomack County as well.
Meeting	Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.
Category	5. Consent Agenda
Type	Action (Consent)

Key Points: The Commonwealth currently provides funding for cost of competing adjustments to 18 school divisions in the northern part of the state. The purpose of these funds is to recognize the higher cost that school divisions incur because they compete for staff in the more competitive Northern Virginia labor market. Receiving these funds allows for school divisions to offer more competitive wages to teachers thereby increasing retention rates. Accomack County

faces many of the same obstacles the 18 localities receiving COCA funds do. The difference is Accomack competes against lower Maryland localities particularly Worcester County whose property values and per capita income are vastly superior to that of Accomack. By approving this letter, you are requesting the Commonwealth provide COCA funds to Accomack County for the reasons above.

Staff Recommendation: Staff recommends that the Board vote to have staff send a letter to Governor Northam to advocate for the allocation of State Funding for the Cost of Competing Adjustment be provided to Accomack County for the following reasons:

1. Accomack County faces many of the same obstacles as other localities that are recipients of COCA funds.
2. Accomack County, due to location, also competes with Worcester County, Maryland, whose property values and per capita income are vastly superior to that of Accomack.

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6. Items Removed from Consent Agenda

7. Report of Public Officials

Subject **7.1 Receive Presentation on Next Generation 9-1-1 from Jeff Flournoy, 9-1-1 Executive Director**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 7. Report of Public Officials

Type Presentation

Key Points: Add Text

Staff Contact: Jeff Flournoy, ESVA 9-1-1 Director

Number of Attachments & Description: 1 - Presentation

Staff Recommendation: Receive presentation.

File Attachments
[NG911 Migration Presentation - ESVA 9-1-1.pptx \(354 KB\)](#)
[7.1.pdf \(230 KB\)](#)

Subject **7.2 Receive Presentation by Zane Hadzick, Mitigation Planning Specialist for FEMA Region III of the new Community Rating System (CRS) score & plaque**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 7. Report of Public Officials

Type

Key Points: Zane Hadzick will present information and a plaque to the County reflecting Accomack County's updated Community Rating System (CRS) status.

Accomack County participates in the Community Rating System (CRS). The CRS is a voluntary program of the National Flood Insurance Program that Accomack County has participated in for over 25 years. As a result of Accomack County going above the FEMA minimum standards in locally administering the flood program, flood insurance policy holders on property in the unincorporated portion of Accomack County are eligible for discounts on their flood insurance premiums.

Periodically, the County's implementation of the Flood Program is reviewed and scored. Zane Hadzick, Mitigation Planning Specialist for FEMA Region III, will be in attendance to present the County with a plaque reflecting the County's most recent, improved score.

Staff Contact: Tom Brockenbrough, GIS Coordinator and Flood Plain Administrator

Number of Attachments & Description: NA

Staff Recommendation: NA

8. Committee Reports

9. Old Business

Subject **9.1 Receive Update on Northern Spur Water & Wastewater Project**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 9. Old Business

Type Information

Key Points: An updated bidding and construction schedule will be provided at the meeting.

Staff Contact: Stewart Hall, Deputy Administrator - Public Works & Facilities

Number of Attachments & Description: N/A

Staff Recommendation: N/A

10. Appointments

Subject 10.1 December Appointments

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 10. Appointments

Type Action, Procedural

Recommended Action Consider December Appointments

File Attachments
[Appointments Expiring in December 2018.pdf \(203 KB\)](#)

Subject 10.2 December Attendance Report

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 10. Appointments

Type Information

File Attachments
[2018.12 Attendance Reports.pdf \(73 KB\)](#)

11. Public Hearing 5:30 p.m.

Subject 11.1 Public Hearing Rules

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 11. Public Hearing 5:30 p.m.

Type Information

Subject 11.2 REZ-2018-004 Matthews Market Rezoning Application from Residential to General Business

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 11. Public Hearing 5:30 p.m.

Type Hearing

Key Points: Bruce Matthews/Matthews Market is seeking to rezone Tax Map#55A-A-66, 55A-A-61C, 55A-A-65, 55A-A-61D, 55A-1-1, 55A-1-2, 55A-A-68, and 55A-1-1A from Residential to General Business; said property is located at 29187 Bloxom Circle, Mappsville and totals 2.49 acres. Matthews Market has been operating as a commercial business for over 25 years and this proposed rezoning better reflects the primary use of the property rather than the residential zoning.

Staff Contact: Rich Morrison, Deputy County Administrator and Katie Nunez, Deputy Director of Planning & Zoning

Number of Attachments & Description: 4 Items: 1) 2018.12.06 BOS Report on Matthews Market Rezoning; 2) 2018.11.05 Memorandum to Board of Supervisors; 3) Planning Commission Minutes 10-10-2018; and 4) Planning Report dated 10-3-2018 with attachments (Matthews Market Full Packet from Planning Commission Meeting)

Staff Recommendation: Staff recommends that the Board hold the required hearing and approve the rezoning as recommended by the Planning Commission.

Type Action, Discussion

Recommended Action Schedule the 2019 Organizational Meeting For 1/2/19 and approve the 2019 meeting schedule.

Key Points: Consider scheduling the Organization Meeting for the first Wednesday of the year, January 2, 2019 and approving the 2019 meeting schedule.

Staff Contact: Michael T. Mason, County Administrator

Number of Attachments & Description: 1 - Proposed 2019 Meeting Schedule

Staff Recommendation: Schedule the 2019 Organizational Meeting and approve 2019 meeting schedule.

File Attachments
2019 BOS Schedule.pdf (37 KB)

Subject **13.2 The Expanded EMS staffing model became operational 12/3/18. Full-time staff are now stationed at Melfa, Saxis & Greenbackville.**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 13. County Administrator's Report

Type Information

Subject **13.3 The County airport runway and lighting rehab project has been completed. The runway reopened on 12/7/18**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 13. County Administrator's Report

Type Information

Subject **13.4 Preliminary Damage Assessment for Hurricane Florence Received**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 13. County Administrator's Report

Type Information

Key Points: The County has been notified that property damage incurred as a result of Hurricane Florence did not meet the financial threshold for recovery from FEMA.

14. County Attorney's Report

15. Board of Supervisors Comment Period

16. Budget and Appropriation Items

17. Payables

Subject **17.1 Consider December Payables**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 17. Payables

Type Action, Procedural

Recommended Action Approve December 2017 payables

Number of Attachments & Description: 1 - December 2018 Payables

File Attachments
Accounts Payable Payments for Publications Dec 2018.pdf (228 KB)

18. Closed Meeting

Subject **18.1 Closed Session Pursuant to Va. Code 2.2-3711.A.7. - Consultation with legal counsel regarding specific legal matters**

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 18. Closed Meeting

Type

Closed Meeting - Pursuant to Virginia Code Section 2.2-3711.A.7 - For consultation with legal counsel regarding actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically relating to opioid litigation.

19. Adjournment

Subject 19.1 Adjournment

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 19. Adjournment

Type Action

Recommended Action Motion to adjourn.

20. Informational Items

Subject 20.1 Memo to Dana Bundick Requesting a List of All Delinquent Personal Property and Real Estate Tax Accounts

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 20. Informational Items

Type Information

Number of Attachments & Description: 1 - Memo to Dana Bundick, Treasurer

File Attachments

2018.11.29 Req Tax Delinquency List Letter to D. Bundick.pdf (378 KB)

Subject 20.2 Receive 1st Quarter County Summary Financial Report

Meeting Dec 19, 2018 - Board of Supervisors Regular Meeting 5:00 P.M.

Category 20. Informational Items

Type Information, Report

Key Point: The County's latest quarterly financial report will be distributed at the meeting.

File Attachments

Accomack County Summary Financial Report FY2019 1st Qtr.pdf (1,752 KB)